



# KENYA RURAL ROADS AUTHORITY

*Opening up Rural Kenya*

## TENDER NOTICE

### LEASING OF MULTI-FUNCTIONAL COLOUR NETWORK DUPLEX PRINTERS

**TENDER NO. KeRRA/011/38/10/2019-2020**

The Kenya Rural Roads Authority (KeRRA) is a State corporation established under the Kenya Roads Act of 2007, with the responsibility for management, development, rehabilitation and maintenance of rural roads.

Kenya Rural Roads Authority hereby invites tenders, from eligible bidders with the capability to provide leasing services for Multi-functional colour Network Duplex printers.

#### **1. Description of Service**

The service will comprise of Leasing of Multi-Functional Colour Network Duplex Printers.

#### **2. Qualification for Tendering**

The requirements for bidding are as follows:

- a) Certificate of Incorporation by Registrar of Companies.
- b) Current Single Business permit.
- c) VAT/PIN Certificate.
- d) Valid Tax Compliance Certificate.
- e) Current CR12 Certificate from the Registrar of Companies (dated twelve(12) months prior to the opening of the tenders).
- f) Submit a written Power of Attorney Authorizing the signatory of the bid to commit the bidder.
- g) Duly signed Manufacturers Authorization letter or Certificate of Agency
- h) Properly filled, signed and stamped Confidential Business Questionnaire
- i) Presentation of the entire tender document must be in a logical table of content.
- j) The document must be serialized (i.e 1,2,3,4,5.....upto the last page)
- k) Properly and dully filled, signed and stamped Anti-Corruption Declaration Form.
- l) Properly and dully filled, signed and stamped Self-Declaration Form
- m) Tender Security/ Bid bond of Kshs. One Hundred and Fifty Thousand (**Kshs. 150,000**)
- n) The tender shall remain valid for a period of One Hundred Fifty (180) days from the date of opening.

Bidders are requested to download full details of the advertisement and Tender Documents from the KeRRA website [www.kerra.go.ke](http://www.kerra.go.ke) free of charge.

Completed tender documents are to be enclosed in plain sealed envelopes, marked with the tender number and name and be deposited in the Tender Box at **Kenya Rural Roads Authority, Block 'B' Ground Floor, West Wing, Barabara Plaza, off Mombasa Road, Opposite KCAA along Airport South Road, JKIA, Nairobi** or be addressed and sent to the address below:

**The Director General,  
Kenya Rural Roads Authority,  
Barabara Plaza, off Mombasa Road,  
Opposite KCAA along Airport South Road, JKIA, Nairobi.  
P.O Box 48151-00100,  
Nairobi, Kenya.**

So as to be received on or before **29<sup>th</sup> October, 2019** at 11:00am.

Tenders will be opened immediately thereafter in the presence of the bidders representatives who choose to attend at the Boardroom, Kenya Rural Roads Authority, Block 'B' Ground Floor, West Wing, Barabara Plaza, off Mombasa Road, Opposite KCAA along Airport South Road, JKIA, Nairobi.

**Deputy Director (Supply Chain Management)**  
**For Director General**  
**KENYA RURAL ROADS AUTHORITY**

